

ILLINOIS VALLEY PUBLIC TELECOMMUNICATIONS CORPORATION

Executive Committee Meeting

March 27, 2014

Minutes

Present: Chairman Joe Strupek (webex), Jerry Kolb, Andrew Rand, Chet Tomczyk, Chuck Walker; staff – Margie Stieghorst, Karen Button (webex)

Absent: Wayne Baum, Dr. Cynthia Fischer

Chairman Strupek brought the meeting to order at 7:30 am noting the presence of a quorum. He mentioned that he accepted with regret the resignation of Vice Chairman Jon Burklund due to an increase in business responsibilities.

Minutes of the February 27, 2014 Executive Committee meeting were reviewed. A motion to accept was made by Mr. Rand seconded by Mr. Walker, and passed unanimously.

A brief report on the WILL/WTVP collaboration was given by Mr. Tomczyk. A Memorandum of Understanding for the three year relationship has been drafted and is being passed back and forth between UI and IVPTC attorneys. It is seen as even handed, and will serve as the base agreement to which specific codicils will eventually be attached. One change requested by the Executive Committee was to propose that the 30 day termination agreement be changed to 90 days. Dean Slater is still waiting for approval from the University Trustees to hire a search firm. Discussion ensued as to the employer of record would be for the new CEO. Dean Slater would like the person to be a 100% employee of the University so as to receive full benefits. There was push back to this from the Executive Committee. Various scenarios were suggested with no decision being made. In order to provide WTVP staff input to the interview process, the Executive Committee appointed WTVP Development Director Jennifer Davis to the search committee. With the resignation of Mr. Burklund, Mr. Strupek will assume chairmanship of the group.

Karen Button presented the February 2014 financials. Major giving is down due to the loss of a substantial gift from a local family, and the ICC contract is not reflected (we will be billing them \$12,000 in March). Satellite Services are increasing as planned, and the truck has minimal downtime this winter. Contract Services remain down. In Major Giving which is also down, Jennifer Davis continues to work with current, past and potential major donors on a personal basis. A major event is being planned for June. Expenses are in check and personnel expenses are down.

WTVP continues to pursue providing master control services for WQPT in the Quad Cities. WTVP's bid was accepted, and we are pursuing fiber connectivity to assure the connection. Once a contract is received we will attempt to secure funding from PNC to acquire necessary equipment. Payback of any loan will be built into the monthly fee assessed to WQPT.

A list of IVPTC Directors terms was shared with the Executive Committee. The Governance Committee chair by Mr. Rand was charged with selecting a slate of candidates and a slate of officers for the 2014-

2015 year. Mr. Walker was added to the committee to replace Mr. Burklund. Mr. Rand will be communicating with all Board members whose terms expire in 2014 about their desire to continue for another term.

The current Traffic Manager has tendered his resignation effective April 16. The current IT Specialist was promoted to replace him.

Dr. Fischer and Development Director Jennifer Davis asked that an Ad Hoc Development Committee be created. Following intense discussion and questioning, general agreement for such a committee was reached. Dr. Fischer was asked to present the case for such a committee at the March Board meeting. Sans volunteers, the Chairman will appoint members to the committee.

At 8:36 a.m., the Executive Committee went into executive session to discuss personnel issues.

The meeting adjourned at 9:03 am.

Respectfully submitted,

Chet Tomczyk
President & CEO